

# The H. ALBERT WEBB MEMORIAL RAILROAD PRESERVATION AWARD

## The MASS BAY RRE RAILROAD PRESERVATION FUND GRANTS

### 2019 Award/Grant Application

This application is for (*check all that apply*):

H. Albert Webb Memorial Railroad Preservation Award (*One \$10,000 award will be made.*)

Mass Bay RRE Railroad Preservation Fund Grant (*Maximum grant \$5000*) Amount requested: \$ \_\_\_\_\_

### 1. APPLICANT ORGANIZATION

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ – \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Web Site: \_\_\_\_\_

Federal ID number: \_\_\_\_\_ – \_\_\_\_\_ Year 501(c)(3) status granted: \_\_\_\_\_

Authorized Officer: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Representative/Administrator/Manager: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 2. FINANCIAL INFORMATION

Closing date of most recent fiscal year: \_\_\_\_\_ FY Income: \$ \_\_\_\_\_ FY Expenses: \$ \_\_\_\_\_

Assets: \$ \_\_\_\_\_ Liabilities: \$ \_\_\_\_\_ Available funds: \$ \_\_\_\_\_

Significant sources of income (*check all that apply*):  Dues  Individual Donations  Grants

Admissions  Sales  Other Notes: \_\_\_\_\_

Is this a membership organization?  YES  NO Number of members: \_\_\_\_\_ Annual dues: \$ \_\_\_\_\_

### 3. THE PRESERVATION PROJECT

**3A. PROJECT DESCRIPTION:** (*Describe the overall project and the work to be done that will be funded by the Award/Grant. If the portion to be funded by the Award/Grant is part of a larger preservation project, describe the scope of the entire project as well.*)

**3B. HISTORIC SIGNIFICANCE OF PROPOSED PROJECT:** (*Describe the significance of the project to the history of railroading in New England.*)

Organization: \_\_\_\_\_

**3C. PROJECT SCHEDULE AND COMPLETION DATE:** *(If the project to be funded by the Award/Grant is part of a larger preservation project, provide a schedule and completion date for the entire project as well.)*

**3D. PROJECT BUDGET:** *(Specify the project expenses to be funded by the Award/Grant. Describe amount and sources of additional funding if the project cost will exceed the amount of the Award/Grant. Specify whether the additional funding is on hand, pledged or to be raised through further fundraising, grant requests, etc. If the project to be funded by the Award is part of a larger preservation project, provide a budget and sources of funding for the entire project as well.)*

**3E. ADDITIONAL INFORMATION:** If necessary, attach up to 4 pages of additional information, including photographs.

#### **4. CERTIFICATION AND SUBMISSION**

Send *seven* copies of the entire application to: Awards 2019, Mass Bay RRE, PO Box 4245, Andover, MA 01810. Electronic submissions are preferred (PDF or MS Word); send by email to [awards@massbayrre.org](mailto:awards@massbayrre.org). Completed applications must be received not later than 5:00 PM on Tuesday, October 16, 2018.

By submitting this application, the sponsoring organization certifies that it is a qualified 501(c)(3) organization in good standing. Attach one copy of your organization's 501(c)(3) determination letter from the Internal Revenue Service if one has not been previously submitted.

\_\_\_\_\_  
Authorized Signature (President, Exec. Dir., CEO, CFO, etc.)

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Official Use Only**

Completed application received by Mass Bay RRE on \_\_\_\_\_, 2018 at \_\_\_\_\_ (AM) (PM)

Received by: \_\_\_\_\_